

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 23 AUGUST 1979
ISSUE II

Remimeo
Tech
Qual
All Execs
All Staff
Programs Chiefs
Project Operators
Mission Operators
Missionaires
AGs
LRH Comms
FRs

Esto Series 38

Product Debug Series 2

DEBUG TECH CHECKLIST

Ref: HCO PL 23 Aug 79 DEBUG TECH
 Issue I
 HCO B 23 Aug 79 PRODUCT DEBUG
 Issue II REPAIR LIST
 The Product Debug Series

(This Checklist is clarified by HCO PL
23 August 79, Issue I, DEBUG TECH, and
is used in conjunction with that PL.)

Production is the basis of morale. People who don't get products have low morale.

Executives and responsible people have the task of getting out products. When they don't get them out, the unit or organization fails.

It is extremely upsetting and puzzling to a staff member and to his seniors when he can't get out the products expected of him. I have seen an executive going around in circles for weeks trying to guess why such and such a staff member couldn't get out the products of his post area. I have seen staff members actually in tears because they were unable to achieve the products of their post. I have also seen people busy, busy, busy and totally unaware of the fact that they were producing absolutely nothing.

LRH ED 302 was a breakthrough. It has now been written into HCO PL 10 June 79, DEBUG TECH and contains a considerably expanded tech on how to debug products. People have had very great success in applying it.

To give them even greater successes, I have rewritten LRH ED 302-1 into this PL. The whole object of this Checklist is to debug a lack of products and accomplishments of an org or post.

This Debug Checklist is used in conjunction with HCO PL DEBUG TECH. It gives the person doing the Debug a list of things that could be standing in the way of production. The sequence of handling is as laid out in the Debug Tech PL. The first action is an inspection of the area. Then come the personal handling steps.

This sequence must be followed in any debug action. For instance, if you haven't done the inspection then how would you know what it is you are trying to debug?

This Checklist can be assessed on a meter or be administratively used (off the meter) by Mission Operators, Program Operators, Project Operators, Evaluators, Executives and anyone else needing to debug a cycle of action or lack of products, including any staff member or student himself.

When assessed on a meter, each reading line would be taken to F/N by doing the handling given for that line.

When doing this Checklist the individual should have the issues and references he may need to carry out the handlings along with him.

THE EP OF DEBUG

Debug actions are never carried on past the point where the target or area or individual or org has been debugged.

Once production has been debugged and desirable products are now being gotten for real in adequate quantity, the debug has been accomplished.

This could occur at any one of the steps. And when it does you let the area get on with producing the products they are now able to produce.

PRODUCT DEBUG REPAIR LIST

In case of a bog or trouble on the following Checklist use HCOB 23 Aug 79, Issue II, Product Debug Series 10, PRODUCT DEBUG REPAIR LIST to repair the person so he can continue with the Debug actions.

INSPECTION

00. The first action in debugging an area is an inspection to see what is going on in terms of production. In inspecting the area you do the following:

- 1) You look for what products have been gotten out in the past.
- 2) You look for products that are there completed.
- 3) You look for what products can be attained in the immediate future.
- 4) You look for the value of the products produced as compared to the overall cost of the production organization.
- 5) You look for overt products or cycles where products continuously have to be redone, resulting in no or few products.

Full data on how to do this inspection is given in HCO PL 23 Aug 79, Issue I, DEBUG TECH.

0. Find a product that can be gotten out, any product, and insist that it and products like it or similar cycles be gotten out flat out by the existing personnel.

THE CHECKLISTSection A:

- A1. NO ORDERS?
(Find out if (a) he's needing orders due to not knowing his hat or if (b) he's not getting any direction or guidance from his senior. Handle (a) by getting him hatted, or (b) by doing this checklist on his senior.) _____
- A2. NEVER RECEIVED THE ORDERS?
(Have him get the orders and handle any cut line that isn't relaying the orders.) _____
- CROSS-ORDERS?
(Find out what and handle per HCO PL 13 Jan AD29, ORDERS, ILLEGAL AND CROSS.) _____
- A4. ILLEGAL ORDERS?
(Find out what and handle per HCO PL 13 Jan AD29, ORDERS, ILLEGAL AND CROSS.) _____
- A5. VERBAL TECH?
(Find out what and handle per the "How to Defeat Verbal Tech Checklist" and HCO PL 7 Aug 79, FALSE DATA STRIPPING.) _____

Section B:

- B1. HASN'T READ THE ORDERS?
(Have him read, word clear and starrate the orders.) _____
- B2. AVOIDANCE OR NEGATION OF POLICY?
(Pull the O/Ws per W/H system. Then clear up his MUs on the relevant policy.) _____
- B3. POLICY UNKNOWN?
(Determine what applicable policy is unknown to him and have read, word clear and star-rate it.) _____
- B4. NO POLICY?
(Have him work out what the policy should be and submit it for approval.) _____
- B5. LACK OF TECH?
(Have him get familiar with the exact problem he's encountering and make him work out a solution that will handle it.) _____

Section C:

- C1. MISUNDERSTOODS?
(Find and clear the MUs.) _____
- C2. MISUNDERSTOODS ON THE ORDERS?
(Find and clear the MUs.) _____
- C3. DOESN'T UNDERSTAND THE ORDERS?
(Handle with word clearing and false Data Stripping.) _____

- C4. FALSE DATA ON THE ORDERS?
(Handle with HCO PL 7 Aug 79, FALSE DATA STRIPPING.) _____
- C5. OUT OF AGREEMENT WITH THE ORDERS?
(Handle any out-ruds. Then handle with word clearing and False Data Stripping.) _____
- C6. LACK OF INTEREST?
(Find out if it's out-ruds or MUs or past failures and handle accordingly.) _____
- C7. NO INTEREST?
(Find out if it's out-ruds or MUs or past failures and handle accordingly.) _____
- C8. LACK OF VALUE OF THE CYCLE OF ACTION ITSELF?
(Find his MUs and handle. Have him demo out the cycle of action.) _____

Section D:

- D1. FINANCE BUGS?
(Find out what and get it debugged and also if it amounts to that, get the whole FP Committee through the FP Pack.) _____
- D2. LOGISTICS PROBLEMS?
(Find out what it is and handle with HCO PL 14 Mar 72, Issue II, Esto Series 7, FOLLOW POLICY AND LINES, and any other Debug Tech needed.) _____
- D3. NO EQUIPMENT?
(Find out what is needed, if it is really needed, and if so debug it per D1 and D2 above so it is gotten. Remember that there are enormous percentages of people who absolutely have to have before they can possibly do and use that usually as an excuse not to produce.) _____

Section E:

- E1. SCARCITY OF PERSONNEL?
(Indicate it and then investigate and handle HCO which is usually up to its ears in personnel requests and busy on them instead of putting an HCO there that properly recruits, hats and utilizes personnel. This may mean doing this Debug Checklist on the HAS or any person responsible for that division or activity because they aren't getting the products of staff members who produce.) _____
- E2. SOME OTHER PROBLEM WITH PERSONNEL?
(Debug this using HCO PL 16 Mar 71, Org Series 25, Personnel Series 19, LINES AND HATS and the Personnel Series as given in the Management Series.) _____

Section F:

- F1. ABSENCE OF HATTING?
(Find out if it's (a) lack of a hatting course for the staff, (b) a hatting course where WHAT IS A COURSE? PL is flagrantly not in, (c) the area senior doesn't make sure his staff put in study time off production hours or (d) some other reason why he does not go to study. Handle according to what comes up and HCO PL 23 Aug 79, Issue I, DEBUG TECH.) _____
- F2. DOESN'T ATTEND STUDY?
(Find out if it's (a) lack of a hatting course for the staff, (b) a hatting course where WHAT IS A COURSE? PL is flagrantly not in, (c) the area senior doesn't make sure his staff put in study time off production hours or (d) some other reason why he does not go to study. Handle according to what comes up and HCO PL 23 Aug 79, Issue I, DEBUG TECH.) _____
- F3. ABSENCE OF DRILLING?
(Get any needed drilling on equipment and actions done.) _____
- F4. ABSENCE OF CRAMMING?
(Get the subject cramming is needed on and send him to cramming.) _____
- F5. FALSE CRAMMING?
(Handle per HCO PL 7 Aug 79, FALSE DATA STRIPPING. Assess and handle a Cramming Repair List if necessary.) _____
- F6. A DISASSOCIATION BETWEEN THE DEFINITION AND THE PHYSICAL UNIVERSE?
(Have him demonstrate -- in clay if necessary -- and give real examples of the definition. Program him for M8 and M9 program and the Disassociation Rundown.) _____
- F7. FALSE DATA ON THE HATTING MATERIALS?
(Handle with False Data Stripping.) _____
- F8. LACK OF TECHNICAL KNOW-HOW?
(Locate the area of technical know-how he is lacking in and get him studying and drilling the tech on it.) _____
- F9. UNABLE TO BE HATTED?
(Strip off the false data in the area with False Data Stripping.) _____

Section G:

- G1. EXTERIOR INFLUENCE STOPPING THE PRODUCTION WHICH CANNOT BE HANDLED IN THE PRODUCTION AREA?
(Handle per Section G of HCO PL 23 Aug 79, Issue I, DEBUG TECH.) _____

Section H:

- H1. OTHER EVENTS?
(Find out what and handle per HCO PL 23 Aug 79, Issue I, DEBUG TECH.) _____
- H2. OTHER REASONS?
(Find out what and handle per HCO PL 23 Aug 79, Issue I, DEBUG TECH.) _____
- H3. HUGE PRODUCTION BUG?
(Find out what and use full Debug Tech to handle.) _____
- H4. TIME?
(Find out if there's just NOT ENOUGH time to do what he has to do or if he's wasting time by not being organized or is being Dev-Ted and handle.) _____
- H5. LACK OF PROXIMITY TO THE SCENE?
(Have him get on the correct comm lines and get in ARC with the scene. Handle ruds if necessary.) _____
- H6. NO COMM LINES?
(Determine whether this is from W/Hs or MUs and handle accordingly.) _____
- H7. INABILITY TO COMMUNICATE?
(Pull his W/Hs. Make him do Reach and Withdraw on the people and objects of his area. Program him for the M8 and M9 program course.) _____
- H8. ABSENCE OF ALTITUDE?
(Have him read HCO PL 4 Oct 68, ETHICS PRESENCE and Exec Series 1 and 2 and have him demo how he can use them.) _____
- H9. BAD HEALTH?
(Send him to the MO on an MO routing form and get it handled. Get any needed PTS handling done.) _____
- H10. LUCK?
(2WC his considerations on it and bring his cause level up by getting him to look at what he can do about it.) _____

Section I:

- I1. MISUNDERSTOODS IN THE PRODUCTION AREA?
(Routine word clearing per the Word Clearing Series.) _____
- I2. MISUNDERSTOODS ON WHAT IS SUPPOSED TO BE DONE?
(Routine word clearing per the Word Clearing Series.) _____
- I3. CONFUSIONS IN THE AREA?
(Routine word clearing per the Word Clearing Series.) _____

Section J:

- J1. CRASHING MISUNDERSTOOD?
(Crashing MU finding per HCOB 17 June 79, CRASHING MIS-US: THE KEY TO COMPLETED CYCLES OF ACTION AND PRODUCTS.) _____
- J2. TROUBLE COMPLETING CYCLES OF ACTION IN THE PRODUCTION AREA?
(Crashing MU finding per HCOB 17 June 79, CRASHING MIS-US: THE KEY TO COMPLETED CYCLES OF ACTION AND PRODUCTS.) _____

Section K:

- K1. NO IDEA AT ALL THAT PRODUCTS SHOULD BE GOTTEN OUT?
(Simply two-way comm of why the guy is there. It might come as a startling realization that he is supposed to get out any products. This can be backed up by Exchange by Dynamics -- HCO PL 4 Apr 72, Esto Series 14, ETHICS and Short Form Product Clearing per HCO PL 13 Mar 72, Esto Series 5, PRODUCTION AND ESTABLISHMENT ORDERS AND PRODUCTS or HCO PL 23 Mar 72, Esto Series 11, FULL PRODUCT CLEARING LONG FORM.) _____
- K2. PRETENDING TO KNOW THAT PRODUCTS SHOULD BE GOTTEN OUT BUT DON'T?
(Simply two-way comm of why the guy is there. It might come as a startling realization that he is supposed to get out any products. This can be backed up by Exchange by Dynamics -- HCO PL 4 Apr 72, Esto Series 14, ETHICS and Short Form Product Clearing per HCO PL 13 Mar 72, Esto Series 5, PRODUCTION AND ESTABLISHMENT ORDERS AND PRODUCTS or HCO PL 23 Mar 72, Esto Series 11, FULL PRODUCT CLEARING LONG FORM.) _____
- K3. WON'T COMPLETE A CYCLE OF ACTION?
(Get the person's case looked into by a competent C/S and an Ethics Officer for background. If you are dealing with a suppressive or insane person, handle per Ethics policies. If it is PTSness, get the person de-PTSed.) _____

Section L:

- L1. WRONG STAT?
(Get the right stat figured out so that it agrees with what he is supposed to produce and actually measures his actual production.) _____
- L2. DOES THE STAT HAVE NOTHING TO DO WITH WHAT IS SUPPOSED TO BE BEING PRODUCED?
(Get the right stat figured out so that it agrees with what he is supposed to produce and actually measures his actual production.) _____

Section M:

- M1. WRONG VFP?
(Use HCO PL 24 July 78, SUB-PRODUCTS and Exchange by Dynamics and Full Product Clearing Long Form on the correct and actual VFP -- as well as any other products the person or area might have.)
- M2. WRONG PRODUCT?
(Use HCO PL 24 July 78, SUB-PRODUCTS and Exchange by Dynamics and Full Product Clearing Long Form on the correct and actual VFP -- as well as any other products the person or area might have.)
- M3. NO IDEA OF THE PRODUCT?
(Get a complete and accurate statement of the correct product and Product Clear him on it. See also HCO PL 7 Aug 76, Issue I, Esto Series 31, PRODUCT/ORG OFFICER SYSTEM, NAME YOUR PRODUCT.)
- M4. UNSURE OF WHAT THE PRODUCT IS?
(Get a complete and accurate statement of the correct product and Product Clear him on it. See also HCO PL 7 Aug 76, Issue I, Esto Series 31, PRODUCT/ORG OFFICER SYSTEM, NAME YOUR PRODUCT.)
- M5. THINKING IT'S THE AWARD RATHER THAN THE PRODUCT?
(Use HCO PL 24 July 78, SUB-PRODUCTS and Exchange by Dynamics and Full Product Clearing Long Form on the correct and actual VFP -- as well as any other products the person or area might have.)
- M6. DOES THE PRODUCT HAVE NO EXCHANGE VALUE?
(Use HCO PL 24 July 78, SUB-PRODUCTS and Exchange by Dyanmics and Full Product Clearing Long Form on the correct actual VFP -- as well as any other products the person or area might have, and per HCO PL 23 Aug 79, Issue I, DEBUG TECH, Section M.)
- M7. OVERT PRODUCTS?
(Handle any W/Hs connected with this. Then handle per HCO PL DEBUG TECH, Section M.)
- M8. IS THE PRODUCT A PRODUCT THAT NOBODY WANTS?
(Handle any W/Hs connected with this. Then handle per HCO PL DEBUG TECH, Section M.)
- M9. NO MARKETING OR ADVERTISING OF THE PRODUCT?
(Handle any W/Hs connected with this. Then handle per HCO PL DEBUG TECH, Section M.)

Section N:

- N1. NEVER FIGURED OUT WHAT WOULD HAVE TO BE DONE TO GET A PRODUCT?
(Handle per HCO PL DEBUG TECH, Section N.)

Section O:

- O1. OUT-ETHICS?
(Determine the situation and handle with O/W write-ups or auditing and ethics conditions or correction of past ethics conditions and the ethics policies that apply.)
- O2. ACTIVE COUNTER-INTENTION?
(Pull the O/Ws and then locate the MUs. Then watch him and remove him if he remains CI.)
- O3. ACTIVE COUNTER-INTENTION ON THE PART OF OTHERS?
(Find out who. Handle any agreement he has with their CI as a W/H. Get the person or persons who have CI handled on their O/Ws and get their MUs found. Remove if the person or persons remain CI.)
- O4. OTHER-INTENTIONEDNESS?
(Pull the O/Ws and then locate the MUs. Then watch him and remove him if he remains other-intentioned.)
- O5. OTHER-INTENTIONEDNESS ON THE PART OF OTHERS?
(Find out who. Handle any agreement he has with their other-intention as a W/H. Get the person or persons who have other-intention handled on their O/Ws and get their MUs found. Remove if the person or persons remain other-intentioned.)

Section P:

- P1. CREATING PROBLEMS AND DEMANDING SOLUTIONS TO THEM?
(Give the person PTS handling as per Ethics policies. If and when available get the personnel de-PTSed with Clay Table De-PTSing, as covered in HCOB 28 Aug 79, CLAY TABLE DE-PTSING - THEORY AND ADMINISTRATION.)
- P2. LOTS OF UNSOLVABLE PROBLEMS IN THE AREA?
(Give the person PTS handling as per Ethics policies. If and when available get the personnel de-PTSed with Clay Table De-PTSing, as covered in HCOB 28 Aug 79, CLAY TABLE DE-PTSING - THEORY AND ADMINISTRATION.)
- P3. CONNECTED TO SOMEONE OR SOMETHING ANTAGONISTIC?
(Give the person PTS handling as per Ethics policies. If and when available get the personnel de-PTSed with Clay Table De-PTSing as covered in HCOB 28 Aug 79, CLAY TABLE DE-PTSING - THEORY AND ADMINISTRATION.)
- P4. PTS?
(Give the person PTS handling as per Ethics policies. If and when available get the personnel de-PTSed with Clay Table De-PTSing, as covered in HCOB 28 Aug 79, CLAY TABLE DE-PTSING - THEORY AND ADMINISTRATION.)

P5. ACCIDENTS?

(Give the person PTS handling as per Ethics policies. If and when available get the personnel de-PTSed with Clay Table De-PTSing, as covered in HCOB 28 Aug 79, CLAY TABLE DE-PTSING - THEORY AND ADMINISTRATION.)

Section Q:

Q1. ORGANIZING ONLY?

(Handle his MUs in the area including any Crashing MUs.)

Q2. TOTAL ORGANIZATION?

(Handle his MUs in the area including any Crashing MUs.)

Section R:

R1. ORGANIZATION INADEQUATE TO GET THE PRODUCT?

(Handle per Section R of HCO PL 23 Aug 79, DEBUG TECH.)

R2. LACK OF ORGANIZATION?

(Handle per Section R of HCO PL 23 Aug 79, DEBUG TECH.)

R3. NO ORGANIZING?

(Clear the misunderstands, including Crashing MUs, in the production area, particularly on the purpose of the production and why one is producing.)

R4. LACK OF A SENSE OF ORGANIZATION?

(De-PTSing as covered in Section P. Then handle any overts and withholds and then clear the MUs in the area, including Crashing MUs.)

R5. NO GRASP OF THE CONCEPT OF ORGANIZATION?

(De-PTSing as covered in Section P. Then handle any overts and withholds and then clear the MUs in the area, including Crashing MUs.)

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